



Your Experience Can Make The Difference

TSA Career Evolution Program

www.tsa.gov/CEP • NewHorizons.CEP@dhs.gov



Transportation
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The Career Evolution Program (CEP) is an internal career development program that provides additional career options for high performing TSA employees. This internal recruitment effort is intended to strengthen TSA's personnel base by capitalizing on the technical expertise and agency knowledge of those interested in filling key positions in TSA headquarters. Under CEP, there are several permanent, full-time positions available, including:

- Contract Specialist, SV-1102-F/G
- IT Specialist, SV-2210-G/H
- Transportation Security Specialist, SV-1801-G/H
- Program Analyst/Management Analyst, SV-343-F/G
- Program Specialist, SV-301-F/G
- Human Resources Specialist, SV-201-F/G
- Financial Specialist, SV-501-F/G
- Technical Writer/Editor, SV-1082-F/G

Developmental Activities

- Competency-based leadership training and development
- Rotational opportunities
- Soft skills courses consisting of communication (oral, written, and presentation)
- Core government training (project management, homeland security)
- Coaching and mentoring





Applying is Easy

Career Evolution Program is open to all full- or part-time permanent federal employees who have been with TSA for more than 90 days at the time of application. For those who meet these basic eligibility criteria, we have multiple position opportunities at the F through H Band levels in various offices throughout TSA headquarters.

We have streamlined the application process to make it as easy as possible for you to take charge of your career at TSA.

To apply for positions in the Career Evolution Program, all you have to do is provide a complete Application Package that consists of a short online questionnaire and your uploaded resume, which should include all of the following parts:

Personal Information

- Full name
- Mailing address (with zip code)
- Daytime phone number
- Last four digits of your Social Security Number

Work Experience

- Job titles, salaries, and dates of employment
- Highest Federal civilian grade held if applicable
- Duties and accomplishments
- Employer's name and address (indicate if we may contact your current supervisor)

Education

- High school name, city, state and date of diploma or GED
- College/University names, city, and state
- Majors and GPA
- Type and year of degrees conferred
- Awards and honors received

Additional Information

- Job-related skills (e.g. foreign languages, computer software/hardware, etc)
- Job-related certificates/licenses
- Job-related honors, awards, and special accomplishments (e.g. membership in professional organizations, honor societies, leadership activities, public speaking, performance awards, publications.)



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TSA is all about the people excelling day-in and day-out on the front lines of transportation security to fulfill our mission. TSA's Career Evolution Program is a hiring initiative, for internal candidates only, designed to identify and maximize the incredible talents and experience of our workforce. Seize this opportunity to bring your dedication, knowledge, and skills to headquarters to help drive TSA's evolution forward!

The door is wide open. We invite you to join the many others who have successfully made the transition from the field to headquarters. Apply at www.tsa.gov/CEP. Email us at NewHorizons.CEP@dhs.gov.

TSA is an Equal Opportunity Employer: All qualified candidates will be considered regardless of political affiliation, race, color, religion, national origin, sex, sexual orientation, marital status, age, disability, personal favoritism, protected genetic information, or other non-merit factors.



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Transportation Security Administration
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